



JOB DESCRIPTION

Position: After School Program Staff

Reports To: After School Program Director

Job Type: Part-time, hourly (~15 hours/week)

POSITION OVERVIEW: The After School Program Staff is responsible to oversee the students of after school programming for families in the Deer Creek-Mackinaw school district. The desire is to serve our local communities by providing a safe and affordable after school program that shares the love of Christ both in word and deed.

EDUCATION AND EXPERIENCE

- Previous experience working with or serving children and/or families (preferred)
- Willing to be a member in good spiritual standing at New Castle Bible Church
- Valid Illinois driver's license

ESSENTIAL SKILLS AND ABILITIES

- Demonstrates spiritual maturity and a growing commitment to the Christian faith
- Communicates well with children
- Comfortable giving directions and playing with children
- Preserves effective working relationships with other people
- Maintains procedures and follows program guidelines
- Maintains professionalism

RESPONSIBILITIES

- Supervise students in the After School Program
- Lead small groups of students in gametime
- Perform other related duties as required.

COMMUNITY IMPACT: The After School Program Staff is considered a direct representative of New Castle Bible Church to the Deer Creek and Mackinaw communities. As such, the program staff is expected to faithfully represent the love of Christ and the values of NCBC, while seeking to serve and prioritize the after school programming needs of our local communities.